



Contact: Stephanie at steph@fmdowntown.com
 Mail completed application to:



203 4th Avenue N
 Fargo, ND 58102
 Phone: 701-451-9062
 Fax: 701-241-8275

Fargo's Downtown Street Fair 2007 Food Vendor Application and Agreement

Greetings! When it's cold outside, it's time to think about summer! We're hard at work during these winter months getting ready for another great Street Fair in Downtown Fargo. We hope to see you this summer!

Business Name: _____

Contact Person's Name: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Home Phone: _____ Cell Phone: _____

Email Address: _____

Event Dates & Times

Thursday, July 19 thru Saturday, July 21, 2007

Thursday & Friday – 10:00 am – 9:00 pm

Saturday – 10:00 am – 5:00 pm

Set Up Times

Wednesday, July 18, 2007 – Noon – 9:00 pm

Thursday, July 19, 2007 – 6:00 am – 9:00 am

Restocking, deliveries and load-in completed by 9:00 am each day

Tear Down

Saturday, July 19, 2007 – Beginning at 5:00 pm - ***NO EXCEPTIONS!!***

Due Dates

Application Due Date: March 16, 2007

Acceptance/Denial Notification: April 2, 2007

(Checks for fees of accepted vendors will be deposited on April 2, 2007)

Vendor Fees

| | | | |
|---------------------|----------------------|-----------------------------|-------------------|
| FRONTAGE | ELECTRIC FEES | GARBAGE DEPOSIT | GREASE FEE |
| \$45.00/foot | \$275.00 | \$150.00 refundable | \$35.00 |
| | | ** separate check ** | |

Vending Area Dimensions & Requirements

Please enclose a diagram of your set-up with carefully measured dimensions. We need to know the complete area needs of your trailer/booth so that we will have adequate space and access for you. The minimum booth frontage (width) is 10 feet. The MAXIMUM depth generally available is 10 feet. Please indicate if you have other requirements.



Do you have a booth _____ or a trailer _____

Do you have a removable tongue on your trailer: Yes No (If the tongue is not removable, you must measure from the tip of the hitch to the rear end of the trailer.)

Dimensions of your vending area - We need exact measurements of your trailer/booth:

| | | |
|--------------|--------------|--------------|
| Height: | Width: | Length: |
| Feet _____ | Feet _____ | Feet _____ |
| Inches _____ | Inches _____ | Inches _____ |

For Vendors with a trailer, what is the location of the serving window? (circle one)

Rear Driver's side Passenger's side

Calculate the cost of your trailer/booth space

For example: A 20'x10'trailer/booth with service window on the 20' side – 20 feet in length = 20 feet of frontage. The cost per foot is \$45.00 - 20 frontage feet x \$45.00 =\$900. However, if the service window is on the 10' side, you'll need an additional 10' for customer access to your window, so the calculation would be \$45 x 30' for a total of \$1350.

| | |
|---|----------|
| My booth/trailer is _____ feet on the service side x \$45 | \$ _____ |
| Electricity @ \$275 (Be sure to give details below) | \$ _____ |
| Garbage Deposit @ \$150 (separate check) | \$ _____ |
| Grease Fee @ \$35 (If you use our grease dumpster) | \$ _____ |
| Total (payment to be submitted with this application) | \$ _____ |

Electrical Requirements

Voltage required: (please check) 110 ___ 208 ___ 220 ___ 240 ___ Single Phase ___ Double Phase ___
Hook up: Basic Plug-In ___ Direct Hook-Up (Need electrician) ___
Start up AMPS _____

Menu Items To Be Considered

The more unique and original the item menu – the better!! We require an exact listing of food, drink and dessert items. Attach a menu if you like to further describe your choices.

First Choice: _____

Second Choice: _____

Third Choice: _____

Fourth Choice: _____

Vendors who choose to sell beverages other than coffee MUST sell Coca-Cola products purchased through the Downtown Community Partnership (see Rule 5). Fargo's Downtown Street Fair also has an exclusive fresh squeezed lemonade vendor.

Each vendor's signed application is their expressed agreement to operate their business within these rules and regulations, and be subject to removal for non-adherence. This agreement is not transferable to any other party. The vendor is limited to the exact space, size, location, menu items and other requirements as established.

I, the undersigned, hereby state that I have completed the application and agreement, have read the rules and agree to abide by all the terms found in the documents.

Signature

Date

Printed Name